COMPLIMENT/SUGGESTION/COMPLAINT REPORT FORM
UNIVERSITY POLICE DEPARTMENT

(1) Identify the type of report being made by checking one of the appropriate boxes below:

[ ] Compliment
   If you wish to compliment a specific officer/member of the University Police Department, please identify in (2) below the officer’s name and/or badge number if you can. Include the date, time and location if applicable.

[ ] Suggestion
   The University Police Department welcomes suggestions made by the community. Many of these will be used in helping formulate the activity of the University Police Department. Please complete (2) below.

[ ] Complaint
   If you wish to report alleged misconduct by an officer/member of the University Police Department, please complete (2) below. Be specific and detailed as possible. Please include time, date and location of the incident as well as the name/s and local telephone number/s of any witness/es. Please identify the officer’s name and/or badge number if you can. If you cannot, a description of the officer may suffice.

(2) Please be as specific as possible (PLEASE print, write legibly or attach a separate typed/work processed sheet instead):

___________________________________________________________________________________________________________
___________________________________________________________________________________________________________
___________________________________________________________________________________________________________
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(You may write on the back of this form if necessary).

(3) Your name - please print (optional if submitting a compliment or suggestion, mandatory if submitting a complaint as we need to contact you about our follow up):

Local telephone number (optional if submitting a compliment or suggestion, mandatory if submitting a complaint as we need to contact you about our follow up):

Your signature:_____________________________________________

Subscribed and sworn to before me on this _________ day of __________ month _________ year
Signature of Notary Public: ______________________________________

Turned into the University Police Department: _____/_____/_______   (month/date/year)